



PROPERTY LOSS NOTICE

MEMBER INFORMATION:

Member Name And Mailing Address	
Contact Person For This Report	Contact Person's Phone Number(s) (include area code)

LOSS INFORMATION:

Date Of Loss (MM/DD/YYYY)	Address of Damaged Property	
	Address	City Zip Code
(List addresses separately or attach a separate sheet with each address.)		
Type of Property Damaged* (e.g., building, computer equipment, contractors' equipment, etc.)	Occupancy* (e.g. Administration Bldg., Storage, etc.)	
*List all types of property separately or attach a separate sheet. You may also attach your property schedule with the damaged items circled.		
Cause of Loss (e.g., flood, wind, hail, fire, etc.)		
If Damage to Vehicle, list Year, Make, Model, and Vehicle Identification Number (VIN)		
(Provide above information for each vehicle if multiple vehicles damaged or attach a separate sheet.)		
Description of Loss or Damage		
Any Additional Remarks, Comments, or Other Relevant Information		
This form completed by (First Name, Last Name)	Date Form Completed (MM/DD/YYYY)	

Complete this form and return to OSCTexas@yorkrsg.com